

## Starz Unlimited Policy Letter 2011-2012

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### Starz Unlimited Enrollment Guidelines

1. New class members will be accepted into classes until Jan. 31<sup>st</sup>.
2. Classes may be dropped or changed by filling out a class change form. This form can be printed off the website or picked up at the studio. **All fees and tuition will continue to accrue until these changes have been officially made.**
3. New classes may be added by registering on the website.
4. A \$15 account credit will be given for each new family referred to the studio (they must register and attend classes for a minimum of three months).

### Tuition & Fees

All payments should be made **payable to Starz Unlimited**. Please indicate what fees are being paid, as well as which student and month the tuition is for on the memo line of your check or on the envelope provided at the studio. *A \$20 returned check fee will be assessed on all returned checks.* Payments should be placed in the payment box located in the hallway across from Studio A at the dance studio. Fees may also be paid using Paypal at [tuition@starzunlimited.org](mailto:tuition@starzunlimited.org). You will be assessed a small usage fee for each transaction you make on Paypal.

**Tuition:** Tuition payments are due the first week of classes each month. **Tuition cannot be adjusted for illness, vacations, or missed classes.** Please see the attached tuition scale to determine your monthly amount due. *Students who drop a class in the middle of a month will still be responsible for that month's full tuition.*

**Late Payments & Fees:** A late fee of \$10 will be assessed on tuition paid after the 15<sup>th</sup> of each month. Add this fee to the tuition payment. If you expect to make a late tuition payment, arrangements must be made with Jen Mudrow **prior** to tuition being late. Accounts that are not paid in full at the end of the dance year or that become 90 days delinquent will be turned over to a collection agency.

**Registration:** A non-refundable, annual registration fee of \$35 per family is due the first week of classes. A \$5.00 discount will be given to families returning from the previous dance year (2010-'11). Families who register by Aug. 15<sup>th</sup> will also receive a \$5.00 discount. *After Oct. 1, 2011 a \$5 monthly fee will be assessed on late registration fees.*

**Recital:** A non-refundable recital fee of \$35 per family will be due Nov. 1<sup>st</sup>.

**Costumes:** A non-refundable costume deposit for each class or team will be due Oct. 1<sup>st</sup>. Some teams or advanced classes may have more than one costume and **a deposit will be due for each costume/class**. As costumes near completion, students will receive a notice of the remaining balance due. Costumes must be paid in full before costumes will be given to each student. Arrangements can be made with Jen Mudrow to pay large costume deposits in two installments by Dec. 1<sup>st</sup>.

**Clogging Team Deposit-** \$40. Total cost will range from \$40-\$70 per costume.

**Ballet III & IV, Int/Adv Jazz/Modern Deposit-** \$30. Total cost will range from \$30-\$60.

**All Other Classes Deposit-** \$25 each. Total cost will range from \$25- \$45 each.

**Costume Rental-** Some classes may pay a small rental fee (\$2-\$5) for rental costumes worn at performances or recital.

### Studio Co-operative (Volunteering Commitment)

The studio operates through a cooperative effort; therefore the support of each family in a volunteer position will help the studio to function efficiently. **Each family will be responsible for contributing 4-5 hours each year to help with the successful running of SU, or they may contribute a \$40.00 fee to opt out of their volunteer hours.** You will be contacted as your help is needed, based upon what you signed up to help with at the time of registration. The opt-out fee will be due with the annual family registration fee. Families who have chosen not to contribute volunteer hours by the time of recital will be assessed their opt-out fee to be paid with their recital fees.

## Classroom Attire

**Bare midriffs, sleeveless attire, halter tops and jeans are NOT allowed in any class at Starz Unlimited.** If a student is wearing something deemed inappropriate, the student will be asked to put on appropriate attire before returning to class.

**Ballet classes:** Black leotards, pink tights, & pink ballet slippers. Hair should be pulled back off of the face in a bun, braid or ponytail. Ballet skirts are optional. Boys may wear t-shirts, shorts or sweats, and black ballet slippers.

**Jazz /Contemporary classes:** Ballet attire, biker shorts, jazz pants, slim-fitting sweats, and jazz or ballet shoes are appropriate for girls. Hair should be pulled back off of their face. Boys may wear sweat pants or shorts and t-shirt.

**Clogging classes:** Sweats, shorts, or other loose-fitting pants and t-shirts are appropriate for clogging classes. *No jeans or tank tops.* Slick-soled or regular tap shoes purchased at DI or other thrift stores work great for clogging classes. Clogging taps may be purchased from local shoe repair stores.

**Tumbling classes:** Sweats, shorts and leotards with footless tights are appropriate for tumbling classes. No jeans. Hair should be pulled back off of their face in a bun, braid or ponytail. Bare feet are recommended.

**Ballroom classes:** Knee-length or longer skirts are appropriate for girls. Shorts should be worn under skirts. Pants that are easy to move in are required for boys. No jeans in class. Ballroom shoes, or slick-soled dress shoes are recommended.

**Hip-Hop:** Sweats, shorts, or other loose- fitting pants and t-shirts are appropriate for hip-hop classes. Wear Tennis shoes that tie.

## Dancewear Purchases

**Used Items for sale:** Used dance shoes & dancewear are available to purchase at the studio at discounted prices. We recommend checking the used items before spending money on something new.

**Group dancewear orders:** A group order will be made for dance clothing and shoes as needed. A signup sheet will be located in the office. Please watch your newsletter for details

**Starz Gear:** Items with the Starz name and logo are also available for purchase. Check the studio for availability.

**Used Costumes:** Used costumes are available for purchase to use for dress up play, or for older students to use in solo or duet performances. Some costumes may also be available to rent for individual events at competitions.

## Parent Observation

Parents of any dancer(s) are welcome to observe through the windows. Parents in the classroom are distracting to dancers in class. Younger children, especially, may be apprehensive about their new classes during the first few weeks. Please encourage them to attend by themselves as soon as soon as they are comfortable.

## Studio Facility Rules

Dancers should be dropped off shortly before and picked up directly after their assigned class. Dancers who are taking several classes throughout the day and are waiting for a class may be left at the studio if they are able to care for themselves. No one is available to directly supervise them and you are ultimately responsible for their safety. *Children who are not involved in classes should NOT be left unsupervised.*

Children should not play in the parking lot.

A playroom, dining area, and classrooms for studying are available for dancers & families who need a place to wait. **Food should only be eaten in the dining area. Everyone is expected to clean up after themselves.**

## Classroom Conduct

All students are expected to show respect to one another and to their instructor. Students disrupting class will be asked to leave until they are able to participate without disrupting the rest of the class.

Students are expected to be on time to class, participate for the entire class and not leave class without first being excused by the instructor.

Cells phones are not allowed in class.

## Fundraising

Fundraisers will be available for any families wishing to raise funds to pay their own tuition or other fees. These will be scheduled and posted on the website and at the studio for individuals wanting to participate.

## Announcements

Look for studio announcements to be emailed to you through the "Announcements from Starz" email group. This will include a calendar of classes and events, fees due, and other announcements. A copy will also be posted on the Starz website at [www.starzunlimited.org](http://www.starzunlimited.org). A paper copy will be posted the studio waiting room.

## Tuition Scale

**Tuition is due the first class of the month. A late fee of \$10.00 will be charged after the 15th of each month. A \$20 returned check fee will be assessed on all returned checks.**

**To calculate your tuition** - Using the following scale **add the total hours your family dances in a week.**

Then **add** a fee of **\$10.00 per dancer**. This is your monthly tuition due.

*Tuition cannot be adjusted for illness, vacations, or missed classes.*

Please note: The \$10 per dancer fee is *waived for adults with children currently enrolled in classes (teams excluded)*, so this is the perfect time to enroll yourself in a class..

0:30-0:45 / week \$15.00	10:00-10:15 / week \$100.00
1:00-1:15 / week \$20.00	10:30-10:45 / week \$104.00
1:30-1:45 / week \$25.00	11:00-11:15 / week \$108.00
2:00-2:15 / week \$30.00	11:30-11:45 / week \$112.00
2:30-2:45 / week \$35.00	12:00-12:15 / week \$116.00
3:00-3:15 / week \$40.00	12:30-12:45 / week \$120.00
3:30-3:45 / week \$45.00	13:00-13:15 / week \$124.00
4:00-4:15 / week \$50.00	13:30-13:45 / week \$128.00
4:30-4:45 / week \$54.00	14:00-14:15 / week \$132.00
5:00-5:15 / week \$58.00	14:30-14:45 / week \$136.00
5:30-5:45 / week \$62.00	15:00-15:15 / week \$140.00
6:00-6:15 / week \$66.00	15:30-15:45 / week \$144.00
6:30-6:45 / week \$70.00	16:00-16:15 / week \$148.00
7:00-7:15 / week \$76.00	16:30-16:45 / week \$152.00
7:30-7:45 / week \$80.00	17:00-17:15 / week \$156.00
8:00-8:15 / week \$84.00	17:30-17:45 / week \$160.00
8:30-8:45 / week \$88.00	18:00-18:15 / week \$164.00
9:00-9:15 / week \$92.00	18:30-18:45 / week \$168.00
9:30-9:45 / week \$96.00	19:00-19:15 / week \$172.00

**All Checks should be made payable to:  
STARZ UNLIMITED**

**Pay your Tuition online at PayPal at [tuition@starzunlimited.org](mailto:tuition@starzunlimited.org)  
Please include the following service charge per transaction when paying  
with PayPal:**

\$0.01 to \$50.00 = \$2.00 fee  
\$50.01 to \$100.00 = \$3.00 fee  
\$100.01 to \$150.00 = \$4.00 fee  
\$150.01 to \$250.00 = \$5.00 fee  
\$250.01 and higher = \$6.00 fee